

Curriculum Vitae

Personal Details

Name Murtaza Walji

Home Address 18 Wicken Way
Westwood
Peterborough
PE3 7JW

Home Tel 01733 266326 **Date of Birth** 10 September 1982
Mobile 07811 181 786 **Gender** Male
e-Mail Murtaza@tizzy.net **Nationality** British

Career Aims

I am dedicated to any work that I am part of; this can be seen from previous employment. I have shown initiative in creating my own e-Business, long before I started University. I initially want to work to gain experience and create capital, I enjoy meeting deadlines and hitting targets, I also enjoy using creativity and learning new skills. A job that has routes for promotion is very important to me. As part of my degree course I am hoping to take part in a work placement, which will equip me with the skills of working in the industry.

Education/Examinations

Brunel University, Degree in BSc (Hons) e-Commerce, 2001 – Present

Module (Year Two)	Module (Year One)	Grade
<i>Management of Change</i>	<i>Computing Concepts & Technology</i>	A
<i>Internet Marketing</i>	<i>e-Commerce Studio 1</i>	A/A
<i>Systems Modelling</i>	<i>Business Environment for e-Comm</i>	B
<i>Object-oriented Programming</i>	<i>Legal & Ethical Environment for e-Comm</i>	B
<i>Programming Workshop</i>	<i>Study Skills</i>	B
<i>Image Capture</i>	<i>Internet Technologies</i>	A
<i>Internet Services and Security</i>	<i>e-Commerce Studio 2</i>	B/B
<i>Networks and Protocols</i>	<i>Management Accounting</i>	B
<i>Business Resourcing</i>	<i>e-Commerce in Organisations</i>	B
<i>Systems and Strategies for eBusiness</i>	<i>Web Site Design</i>	C
<i>Networks and Security Workshop</i>		
<i>Database and Customer Relationship Marketing</i>		

Bretton Woods Post Sixteen Centre, 1999 – 2001

Subject	Grade
<i>Advanced Level Business Studies GNVQ</i>	<i>Distinction</i>
<i>Advanced Level Maths</i>	<i>Grade C</i>

Bretton Woods Community School, 1994 – 1999

I have achieved nine GCSE passes with A-C grades. These include English, Maths and Science.

Work Experience/Employment

TizzyNet **eCommerce Consultant** Aug 99 – On Going

Duties: Creating and preparing web sites, presenting to a group or consulting an individual. Training clients on site maintenance, and advising on eBusiness strategies.

Achieved: My own business with a Portfolio of successful clients, business growth, and many skills.

Budget Insurance Services **Insurance Consultant** Jun 02 – Sep 02
Duties: Taking inbound calls, and converting into sales.
Achieved: Number one part-time sales consultant in company. Highest results in all areas.

Odeon Cinemas Ltd **Customer Service/Sales** Mar 02 – May 02
Duties: Working as part of a team, focusing on customer satisfaction.
Achieved: Many skills, ranging from teamwork and public speaking to handling angry and upset customers.

Budget Insurance Services **Insurance Consultant** Aug 00 – Sep 01
Duties: Taking inbound calls, and converting into sales.
Achieved: Consistently top three in sales charts, 100% two-month average for customer service, and highest sales to calls ratio in company.

UKMeals.co.uk **Data Entry** Jun 00 – Aug 01
Duties: Creating databases to be implemented on the Internet.
Achieved: Knowledge on how to integrate databases on-line, skills in meeting deadlines and typing.

Interests & Achievements

Although I enjoy relaxing in my spare time, I have a keen interest in weight training and keeping fit. One of my loves is travelling, and appreciating different cultures. Caring for people is also very important to me, I have helped out at school by being part of Teen Talk and Buddy Room, which are school-counselling groups, and have also taken part in fund raising charity events. I strive to achieve personal success, and so I spend a lot of my spare time in pushing my business forward, I am keen in Web Design and am continually improving my skills in this field.

Additional Skills

I have a full, clean, UK Driving Licence, and have the use of a car. I hold the St John's 1st and 2nd star award certificates for first aid and have acted as a managing director for a successful Young Enterprise Company. I am fluent in English, Gujarathi and Urdu, and have basic knowledge of others, such as French and Persian. I can also read Arabic. From previous employment I have a very high profile of sales and customer service skills, and I am highly computer literate, I also enjoy the challenge of learning new things. I have worked in web design and providing e-commerce solutions for the past three years, and my skills are constantly improving. A portfolio of my work is available on request.

Referees

Andy Palmer
Team Leader
Budget Insurance Services
Budget House, Bretton
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Fintan Clear
Course Tutor
Brunel University
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Middlesex
UB8 3PH